

# PERSONNEL RELEASE FORM SIGNED ANNUALLY

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I am reasonably confident I will serve in a Church ministry alongside and/or supervising minors sometime in the next 12 months:

\_\_\_\_\_ Yes      \_\_\_\_\_ No      (This form is only necessary for those who say 'yes')

If so, then...

I agree to abide by and support all relevant EastPointe Bible Church (hereafter 'the Church') policies and administrative guidelines while on duty. I understand that, although I am covered under the Church's liability insurance policy, I am not covered by its health insurance policy nor am I eligible for workers compensation. Should I become ill or suffer an accident while doing volunteer work for the Church, I agree that I shall be responsible for any and all hospital and medical charges that may accrue.

I understand further that, as a part of the personnel, I am not in any manner considered an employee of the Church or entitled to any benefits provided to employees. I further release the Church from any and all liability for damages, whatever their nature, which may result to me as a consequence of my volunteer services. I understand that I am "support personnel" and that the teacher/leader always has the primary responsibility for the students' welfare, safety, and educational strategies.

In order to protect the children of the Church, the Church maintains the right to conduct a criminal history record check on all personnel. I understand that consent for this will be communicated digitally, alongside training and education on preventing child sexual abuse.

I am also aware of the following ministry guidelines:

1. Church functions or activities involving minors at our facilities or a group field trip should be supervised at all times by at least two unrelated, approved adult volunteers. Jr. & Sr. High activities will have at least one sponsor who is the same gender as the participants. Minors should never be left alone with a single, unobserved volunteer who is not their parent/guardian.
2. Any trip that requires an overnight stay or that is over an hour away will require the consent of the child's parent or guardian through the use of a Minor Release form. Any exception must be approved through the Pastor of Discipleship or his designee who oversees that ministry.
3. Any complaints of sexual abuse or harassment of any kind, involving employees, volunteer workers, students, or children of other persons associated with this ministry should be directed to the Pastor of Discipleship. This should be done immediately.

I further state that **I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT.** This is a legally binding agreement, which I have read and understand.

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Signature

Date

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Print Name

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Parent/Guardian Signature (if personnel is under 18)

Date